Bishop Bewick Catholic Education Trust

Job Description

Post Title: **Cleaner** **A5348**

Grade: **BB01**

Responsible to: **Chargehand Cleaner or Caretaker**

Responsible for: **N/A**

Job Purpose: To ensure the delivery of services in accordance with customer service standards, policies and procedures. The cleaning of designated areas within a variety of premises, in accordance with the cleaning schedule, to ensure that they are kept clean and hygienic.

Main Duties: The following is typical of the duties the potholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

Specific responsibilities include:

- To undertake the cleaning of designated areas, in accordance with agreed specifications and including fixtures and fittings, including:-

  Emptying waste bins and removing waste to the designated area

  Washing with mops and cloths

  Sweeping with brushes and sweeping mops

  Vacuum cleaning

  Floor polishing/buffing/spray cleaning using mechanical aids as appropriate

  Floor stripping using mechanical aids as appropriate

  Dusting

  Replenishing paper towels and toilet paper

General

- Promote and implement the Trust's equalities policies in all aspects of employment and service delivery
- Promote and safeguard the welfare of children and young people s/he is responsible for or comes into contact with.
- Assist in maintaining a healthy, safe, and secure environment and to act in accordance with the Trust's policies and procedures.
- Promote understanding of the Trust's mission, vision and values and lead by example through outstanding professional conduct.